

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, 113 High St, Cricklade, SN6 6AE  
**Date:** 4 July 2018  
**Start Time:** 6.00 pm  
**Finish Time:** 9.05 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell, Cllr Mollie Groom, Cllr Jacqui Lay, Cllr Chris Hurst and  
Cllr Bob Jones MBE

### **Wiltshire Council Officers**

Alexa Davies – Community Engagement Manger  
Kev Fielding – Democratic Services Officer  
Sally Maynard-Smith – Health Trainer

### **Town and Parish Clerks/Councillors**

Cricklade Town Council – Mark Clarke & John Coole  
Lydiard Millicent Parish Council – Mike Sharp Purton Parish Council – Ray Thomas  
Royal Wootton Bassett Town Council – Sue Hughes

### **Partners**

Wiltshire Police – Steve Carroll  
Dorset & Wiltshire Fire and Rescue Service – Pete Price  
Healthwatch Wiltshire – Julie Brown  
Wiltshire CCG – Jo Cullen  
RWB Arts Festival – John Davies

**Total in attendance: 38**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>  |
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| 68                     | <p><u>Appointments</u></p> <p>Cllr Allison Bucknell was elected Chairman of the Royal Wootton Bassett and Cricklade Area Board 2018/19.</p> <p>Cllr Bob Jones was elected Vice-Chairman of the Royal Wootton Bassett and Cricklade Area Board 2018/19.</p> <p>Appointments to Outside Bodies and Working Groups.</p> <p>The following appointments to outside bodies and working groups for the forthcoming year were made:</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G) – All Area Board members</li> <li>• C&amp;DCA (Cricklade Leisure Centre) – Cllr Bob Jones</li> <li>• Community &amp; RAF Fairford Liaison Group - Cllr Bob Jones</li> <li>• Caring for Dementia – Cllr Allison Bucknell &amp; Cllr Mary Champion</li> <li>• Health &amp; Wellbeing Board - Cllr Mary Champion</li> </ul> |
| 69                     | <p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p> <p>The Chairman advised that Cllr Simon Billis – Broad Town Parish Council had sadly passed away. Condolences were passed on to his family from the Area Board.</p>  |
| 70                     | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mary Champion and Sheila Dunn – RWB Memorial Hall</p>   |
| 71                     | <p><u>Minutes</u></p> <p><b>Decision</b></p>   |

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|    | <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 9 May 2018 were agreed a correct record and signed by the Chairman.</b></li> </ul>   |
| 72 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest</p>  |
| 73 | <p><u>Wiltshire - The Wider Picture</u></p> <p>There following Chairman's Announcements contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> <li>• UK Youth Parliament Elections and Activity</li> </ul>  |
| 74 | <p><u>Strengthening our Communities</u></p> <p>How to get the best out of your NHS</p> <p>Dr Richard Sandford-Hill - GP Chair Wiltshire CCG and Jo Cullen, Director of Primary and Urgent Care gave a short presentation that highlighted what the CCG exactly was, the different types of health care available and who was responsible for them.</p> <p>Points made included:</p> <p>What was a CCG</p> <ul style="list-style-type: none"> <li>• Clinical Commissioning Group – born of the 2012 Health Act (the Lansley Reforms)</li> <li>• Were designed to move away from 'bureaucratic leadership'</li> <li>• Were clinically-led membership organisations: GP practices were all members, far more of a say, eg Chairman was a GP</li> <li>• Hospital Doctor and Director of Nursing on Governing Body</li> <li>• That the CCG held pot of NHS money for Wiltshire and 'buy' (commission) healthcare for the population</li> <li>• Money comes from Treasury to NHS England to CCGs</li> <li>• Work with Wiltshire Council Public Health team to understand Wiltshire people's health needs, to work out priorities and how to get most value for largest number of people from our budget.</li> </ul> |

- 'Buy' quantities of operations, interventions, treatments etc from 3 x hospitals, 1x mental health trust, 1 x community provider, 1 x children's community provider, 1 x ambulance trust, 1 x out of hours provider, 49 x GP practices.
- CCGs 'assessed' against national and local targets set by NHS England, CQC etc. Quarterly meetings, rankings etc.
- That local surgeries were struggling to recruit GPs particularly in rural locations.
- That there were not enough GPs to cover the Lyneham and the MOD Lyneham site.

Councillor Jerry Wickham - Cabinet Member for Adult Social Care Public Health and Public Protection, Wiltshire Council gave a short presentation that highlighted public health and the community.

Points made included:

- The importance of an healthy life style.
- The importance of Enablement – giving older people quality care from the outset.
- Local Area Coordinators – preventing need, reducing need, delaying need and managing need.
- The importance of Health & Wellbeing as part of the Wiltshire Council Core Strategy.

Sally Maynard-Smith - health trainer, Wiltshire Council gave a short presentation that outlined what could you do to improve your own health outcomes and those of loved ones.

Points made included:

- That Health Trainers work on a one to one basis to support behaviour change and improve health.
- They concentrate on behaviours associated with ill health including unhealthy eating often linked to obesity, stop or reduce smoking, sensible drinking, increasing physical activity, building confidence and motivation

to change and boosting self-esteem.

- They can also signpost and support clients to access other services and activities where appropriate.
- That the service was open to anyone over the age of 18 years of age and, could be accessed by appointment in a variety public venues in Wiltshire such as libraries and leisure centres.
- Health Trainers worked with their clients for six sessions, building motivation and confidence to enable the client to help themselves and maintain the changes.

Alexa Davies - community engagement manager gave a brief update on the health and wellbeing group - a local network connecting care-co-ordinators from the GP surgeries, local organisations and community groups with a health focus and Elaine Blacker - health and wellbeing champion, to share information, best practice and events and new projects coming up.

Charlotte Gorman - Practice Manager at Tinkers Lane Surgery gave a short presentation that outlined how could you get involved and support your local surgery.

Points made included:

- The need to improve GP resilience.
- The need to try and reduce the workloads of our GPs.
- That many surgery users had made, or were making poor life style choices which was impacting on the workloads of GPs.
- That a Royal Wootton Bassett Leg Club would be starting on the beginning of September 2018, this was a good way of making contact with socially isolated residents with leg issues.
- That volunteers were sought to help out at the Leg Club.

Julie Brown - Healthwatch Wiltshire gave a short presentation to highlight the work of Heathwatch Wiltshire.

Points made included:

- Healthwatch were the independent champion for people using local

health and social care services in Wiltshire. They listen to what people like about services and what could be improved and share their views with those with the power to make change happen. They also share them with Healthwatch England, the national body, to help improve the quality of services across the country.

- The sole purpose was to help make care better for people. There was a local Healthwatch in every area of England.
- The Healthwatch Wiltshire service was delivered by Help and Care. They were a charity founded in 1985 in Bournemouth who now work across south-central England. They were involved in the delivery of 8 local Healthwatch services.
- Around 50 dedicated volunteers who support Healthwatch Wiltshire to talk to local people.
- Healthwatch Wiltshire record peoples experiences (this can be anonymous). They then work with people in Wiltshire Council, Wiltshire CCG and health and care providers to make sure that local peoples experiences make a difference and that their concerns are addressed.

The Chairman thanked all the presenters for an interesting and informative session.

#### Grant Funding

The Area Board members were asked to consider one application to the Community Area Grants scheme and one application for youth funding:

#### Decision

- **Broad Town Parish Council, seeking £794.97 toward new football goals needing replacement.**

***Note: It was agreed to defer this application until the September meeting as the applicant was not attendance***

#### Youth Grant Funding

#### Decision

- **To award CMAS £8,883 for continued funding for work in the community area, as agreed at March 2018 Area Board meeting.**

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| 75 | <p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police - the written report was noted</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service - the written report was noted</li> <li>• Community Mentoring and Support – the written report was noted</li> <li>• NHS Wiltshire – the written report was noted</li> <li>• Healthwatch Wiltshire – the written report was noted</li> <li>• Royal Wootton Bassett Town Council – the written report was noted</li> <li>• Cricklade Town Council – the written report was noted</li> <li>• Wiltshire Family Learning – the written report was noted</li> <li>• Recycling for Wiltshire Joint Venture – the written report was noted.</li> <li>• Royal Wootton Bassett Local Youth Network – the written report was noted.</li> </ul> <p>The Chairman thanked all partners for their updates</p> |
| 76 | <p><u>Task Group Reports and Decisions</u></p> <p>The Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> <li>• The report dated 6 June 2018 was noted.</li> <li>• Substantive Highways Scheme - Tockenham (5892) and Purton (4458) – funding agreed</li> <li>• Next meeting Wednesday 12 September 2018.</li> </ul> <p>Wiltshire Wildlife Trust</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul>   |

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| 77 | <u>Wrap Up</u><br>The Chairman thanked everybody for attending the meeting |
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